

# VERNON COUNTY FESTIVAL

“BUSHWHACKER DAYS”

June 10<sup>th</sup> and 11<sup>th</sup>, 2022

**Please check booth size and electrical requests**

Single Booth Space 10 x 10 Double Booth Space 10 x 20

<b>Craft Booth (See Note Below) Hand Made Items Only</b>	<b>Non-Profit</b>	<b>Vendor/Concession</b>
\$30 Single	\$30 Single	\$100 Single
\$50 Double	\$50 Double	\$200 Double
\$10 Electrical 110 * (per receptacle)	\$10 Electrical 110 * (per receptacle)	\$10 Electrical 110 * (per receptacle)
\$25 Electrical 220 * (per receptacle)	\$25 Electrical 220 * (per receptacle)	\$25 Electrical 220 * (per receptacle)
		\$10 Water Hook-Up

ELECTRIC – Power Distribution Boxes (PDB) have the capacity to supply (6) outlets w/ 120v at 20 amps and (1) 250v at 30 amps. These PWD’s will be connected to power by a (yellow) 50 amp 4 wire RV style plug. (see picture)

***Please be specific and print legible.***

**Vendors/Concessions – enclose a list of merchandise/food and photo of set up.**

Company: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

E-MAIL Address (Please Print Clearly): \_\_\_\_\_

List and describe products: **SEND PHOTO and LIST OF ALL ITEMS BEING SOLD**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Note: With new vendors inquiring about space, our Priority Registration Date for Local Merchants & Returning Vendors will be April 1, 2022. You must have your application & money in to us by April 1, 2022 to reserve the space you had last year.** Limited access to electricity will be available. NO more than two booths offering similar products will be accepted. Payment MUST be included with application, Booth will NOT be assigned until payment is received.

**~ Craft Booth note: Only handmade crafts will be permitted in this category.  
No commercially made or manufactured items will be permitted in the craft booth category. ~**

Please make check or money order payable to:  
**Vernon County Festival “Bushwhacker Days”**  
 c/o Nevada Chamber of Commerce  
 225 W. Austin Blvd Ste 200  
 Nevada, MO 64772

**NO REFUNDS AFTER MAY 1, 2022**

**FOR OFFICE USE ONLY**

**DATE REGISTERED:** \_\_\_\_\_ **CHECK #:** \_\_\_\_\_ **AMOUNT:** \_\_\_\_\_

**LOCATION ASSIGNMENT (BOOTH #)** \_\_\_\_\_

## Booth guidelines & regulations

1. **Craft Booth** -Only **handmade crafts** will be permitted in this category. No commercially made or manufactured items will be permitted.
2. **SALES TAX** – The Missouri Department of Revenue will provide a temporary sales tax license (Form 2643S) for concessionaires/vendors. Concessionaires/vendors shall collect and pay tax at the prescribed rate on gross receipts from all sales of merchandise and from sales of admission tickets, charges and fees. The current local tax rate is 7.725%. It is the responsibility of the concessionaire/vendor to obtain the sales tax number. Contact the Taxation Division P.O. Box 357 Jefferson City, MO 65105-0357; Phone: (503) 751-5860; fax: (573) 522-1722; E-mail: [businesstaxregister@dor.mo.gov](mailto:businesstaxregister@dor.mo.gov) Visit <http://dor.mo.gov/business/register/> for additional information. Failure to pay sales tax as assigned could result in closure of the business operation.

You may be exempt from collecting sales tax if you or your spouse is at least 65 years of age and the income from the sales of handicraft items does not constitute more than 50% of your annual income. If you meet these qualifications, pay tax on your purchase, complete and display an Exemption Certificate for Sales of Handicraft Items ([Form 2478PDF Document](#)). Contact (573) 751-5860 or [businesstaxregister@dor.mo.gov](mailto:businesstaxregister@dor.mo.gov) for further information. Both forms have been included in this packet.

3. You will not be permitted to exceed the assigned 10' x 10' single booth space or 10' x 20' double booth space. If set-up uses anything that exceeds beyond the allowed space, an additional booth space **must be rented**. Spaces will be clearly marked. **Sidewalks or designated walkways may not have items stored on them or be blocked in any way.** Any electric cords, hoses, lines or anything in a walking path shall be secured by tape or other means to prevent a tripping hazard
4. Vendors must show **“VENDOR PASS”** to guides to gain access to their booth space. **Earliest access to the square for set-up is 5:05 pm on Friday. No exceptions.**
5. This is done in consideration of the businesses located on and around the square, and their customers and employees, which will be conducting normal business until that time. Set-up may begin at 7:30 am on Saturday. Booths should be open by 6:30 pm on Friday and 9:00 am on Saturday. **All vehicles must be off the square and all designated festival areas by 6:30 pm on Friday and 8:00 am on Saturday.** Booths are asked to remain open until after the parade on Saturday.
6. Collection of applicable city and state sales tax is the sole responsibility of the booth vendors.
7. **We will try to honor all requests for specific spaces, if you have participated in our festival before and have your application, tax documents and money in before April 1, 2022.**
8. You are required to provide a color photo of your set up, a **complete** list of merchandise/food that you will be selling, and the appropriate tax documents along with your booth application. This is to protect you from excessive duplication of your product. Only merchandise that has been approved by the booth committee will be acceptable and anything that the BWD Committee or Police Department feels is not acceptable, after setup, will have to be removed from display and not sold to the public. If you do not comply you will be asked to leave.
9. **NO REFUNDS** will be made after **May 1, 2022.**
10. Electric Plug:



**OUR INTENTIONS ARE THAT YOU ARE SUCCESSFUL, WE ARE SUCCESSFUL, AND THAT WE ALL HAVE FUN!**

For additional information visit

**[www.nevada-mo.com](http://www.nevada-mo.com) or call 417-667-5300 or email**

**[chamber1@nevada-mo.com](mailto:chamber1@nevada-mo.com)**